



Section	Project Officer
196278 Literature Section Residencies	<a href="#">Karen Le Roy</a>

Dear Dr Hetherington

**Congratulations on your successful application to the Literature Section of the Australia Council for the Arts. The Literature Section has approved \$18,000.00 for the following purpose: Six month residency at the BR Whiting Studio, Rome, 3 August 2015 - 29 January 2016**

You were successful in a very competitive environment and the Literature Section looks forward to receiving updates on the project's development.

#### What do you need to do next?

- 1) Access your funding agreement by choosing 'Yes' below.
- 2) Carefully read the conditions of your funding agreement so that you understand your obligations.
- 3) Accept the terms of the funding agreement by 20-AUG-2014 otherwise we will assume you don't want the funding and we will withdraw our offer.
- 4) Ensure that you give us an invoice so that we can pay you your grant.

#### When can I expect to be paid?

We must receive your acceptance of the funding agreement and then, six weeks before the start of your project, we will pay you.

#### How am I paid?

We pay by electronic funds transfer into your designated bank account. You will need to attach a tax invoice that contains your ABN for payment to be made. Funds will not be paid into a credit or credit card account. *Not sure what information should be included in your invoice? Click [here](#)*

#### When can I tell people about my grant?

Our offer of funding remains confidential until the media embargo date on 25-JUL-2014. After this date you can tell people about your grant. You will also be able to access a copy of the [Assessment Meeting Report](#).

If you have any questions about your funding agreement, or cannot access our website, please contact Karen Le Roy at [k.leroy@australiacouncil.gov.au](mailto:k.leroy@australiacouncil.gov.au)

**This funding agreement was accepted by Paul Hetherington on 21-JUL-2014 13:21:36**

## Your funding agreement with the Australia Council

Dr Paul Hetherington  
 10 Propsting Street Curtin ACT 2605  
 Email: [paul.hetherington@canberra.edu.au](mailto:paul.hetherington@canberra.edu.au)  
 Client id: 10251  
 Application No: 196278

### 1. PROJECT

Project description: Six month residency at the Whiting studio, Rome, 3 August 2015 - 29 January 2016.  
 Project start date: 03 August 2015  
 Project end date: 29 January 2016

### 2. AUSTRALIA COUNCIL CONTACT DETAILS:

Literature Section  
 Australia Council for the Arts  
 372 Elizabeth Street, Surry Hills NSW 2010  
 PO Box 788, Strawberry Hills NSW 2012

Contact officer: Karen Le Roy  
 Tel: 02 9215 9  
 Fax: 02 9215 9  
 Email: [k.leroy@australiacouncil.gov.au](mailto:k.leroy@australiacouncil.gov.au)

### 3. SPECIAL CONDITIONS:

You are required to advise the Literature section of the publication or performance of any work resulting (even at a much later stage) from the grant and to forward one copy of any published work to the Literature section on publication.

### 4. FUNDING AND PAYMENT

We will pay you \$18,000.00 (GST exclusive) for this Project.

### 5. PAYMENT SCHEDULE

1st instalment of: \$18,000.00 to be paid after signing this Funding Agreement and 6 weeks before the Project start date.

#### 6. YOU MUST GIVE US A TAX INVOICE

You must give us a tax invoice for the amount due. Details of how to complete a tax invoice are available at the bottom of this funding agreement and on our website.

#### 7. REPORTS YOU MUST GIVE US

Within 13 weeks of the Project's completion you must provide us with a detailed Grant Report on the Project and its activities, including any statistical information. This Grant Report may be completed online via our [Online Grant System](#). You may attach to your Grant Report copies of Project promotional material as well as critiques, photographs and other media comment, if available.

We will not accept further applications for funding from you if you fail to provide this Grant Report in a format to our satisfaction, or if you have any outstanding obligations under this or any other agreement with us.

#### 8. COPYRIGHT

All copyright in this Project belongs to you. However you give us permission to use and communicate for our internal reporting purposes all the reports and material you submit to us as part of this funding agreement.

#### 9. HOW TO ACKNOWLEDGE OUR FUNDING

You will include in all the Project promotional material and publications, whether electronic or print, a prominent acknowledgment as follows:

***'This project has been assisted by the Australian Government through the Australia Council for the Arts, its arts funding and advisory body.'***

#### 10. USE OF OUR LOGO

If you use our Logo in any public forum, you must use the guidelines as set out on the Australia Council website. The Australia Council logo must be used with the Australian Government logo. These may be electronically copied from: [Australia Council Logo](#).

#### 11. CHANGES OR VARIATIONS TO YOUR PROJECT

You must seek our written approval if you wish to make any changes or variations to any part of the Project, including its budget, start or finish dates etc. Approval to make a change is at our sole discretion. You should not make any changes and variations until you receive our written approval.

#### 12. INFORMATION IN RELATION TO YOUR PROJECT

If the Director, Literature Section, asks you to give us any information about the Project, you must do so within 14 days of the written request.

#### 13. USING OUR PROTOCOLS FOR WORKING WITH CHILDREN IN ART

(a) If any of the Project activities involve:

(i) employing people under the age of 15 with or without financial compensation; or

(ii) the exhibition or distribution of depictions of children under the age of 18 years,

then you must comply with the Australia Council's *Protocols for Working with Children in Art* as well as any relevant laws as they exist in the state or territory in which you work. You may need to obtain permits and parental consents and give us copies of these consents if we ask for them.

#### 14. REPAYMENT OF FUNDING

You can only use this funding for the purposes of undertaking the Project as set out in your application. If you use any of it for other purposes, we can ask that the full amount is returned.

If you do not give us a satisfactory Grant Report or we find you made misleading statements in your application that influenced our decision to fund you, we can ask you to return the funding.

If you do not comply with all relevant laws we will ask you to return the funding.

If you don't return the funding within 30 days of our letter to you, we will charge interest on the outstanding amount and will take legal action to recover the debt.

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